

2018-2019 TTC Catalog

HIM 265 Supervisory Principles

Lec: 3.0 Lab: 0 Credit: 3.0

This course covers principles of authority/responsibility, delegation and effective communication, organization charts, job descriptions, policies and procedures, employee motivation, discipline, and performance evaluation in health information management.

Prerequisite or Corequisite

HIM 120

Course Offered

Spring

Grade Type

Letter Grade

Division

Health Sciences